



Oregon Department of Forestry

INTERN JOB DESCRIPTION

Tillamook Forest Center

Forest Education Internship



Job Duties:

- Research and become familiar with the management, history and stories of the Tillamook State Forest, along with its recreational and interpretive opportunities. Become familiar with the Tillamook State Forest and exhibits.
- Prepare for and conduct forest education activities for use by schools and the public, both on and off the Tillamook State Forest.
- Conduct interpretive programs that may include guided walks, talks, group tours, train excursions, slide presentations or demonstrations.
- Develop, refine, and evaluate summer interpretive programs.
- Assist with and teach two week-long summer day camps for youth.
- Assist with other forest education or interpretation projects and public information needs on and off the forest.
- Interact with and assist recreation and other forest management staff in their work.
- Attend agency-required training sessions that may include first aid/CPR, defensive driving, fire suppression and hazardous materials awareness. Attend a 3-day interpretation training.

Location

This position will function as a member of the Tillamook State Forest Interpretation and Education Program and will work out of the Tillamook Forest Center, which is located about 22 miles east of Tillamook or 29 miles west of Forest Grove. Work may take place in the office, at schools, at local facilities or at various locations on the Tillamook State Forest, a 350,000-acre forest located in the northwest Oregon Coast Range.

Timing

The work schedule requires working evenings, weekends and holidays. Some overtime may be required. The intern work season is generally May through early August. Dates are negotiable depending on school schedules. Preference will be given to applicants who can begin work in late April or May.

Qualifications:

You must be a college student currently enrolled in a forestry-related curriculum or program and be returning to college following the period of employment. A valid driver's license and the physical ability to perform strenuous work in a forest environment are required. Eligibility to work in the United States is required.

Applicants offered employment will be subject to a criminal record check. Conviction of a crime will not automatically preclude appointment. The circumstances involved in the conviction will be considered.

Working Conditions:

Work is performed in the forest on steep, brushy, uneven ground in all types of weather. Weekend, evening, and holiday work is required.

To Apply:

Applications are accepted in January and February every year for the following summer. Any application received after that timeframe will be considered as vacancies allow. Application materials and instructions are available on the Oregon Department of Forestry website, www.oregon.gov/ODF, under the ODF Employment section. You may contact Human Resources at (503) 945-7290 for additional information. You may also contact: