

SMALL BUSINESS ADMINISTRATION ACTIVITIES (SBAs)
APPLICATION RETURN CHECKLIST

- Application for Eligibility completed.
- All names, titles and signatures on Authorized Representative form completed.
- Non-discrimination Assurance Form signed and completed.
- Return Policy read and signed by all persons shown on the Authorized Representative form.
- Certifications and Agreements read and signed by all persons shown on the Authorized Representative form.

Additional Documentation Requirements:

- Submit a letter or charter from an SBA field office, documenting the program is approved as an SBA.
- Submit a copy of a current financial statement.

NOTE: If the above requirements are not met the processing of your application will be delayed.

If you have questions please call:
Karen Haston
503-378-6049