

**LOCAL GOVERNMENT (COUNTIES & CITIES)**  
**APPLICATION RETURN CHECKLIST**

- Application for Eligibility completed.
- All names, titles and signatures on Authorized Representative form completed.
- Non-discrimination Assurance Form signed and completed.
- Return Policy read and signed by all persons shown on the Authorized Representative form.
- Certifications and Agreements read and signed by all persons shown on the Authorized Representative form.

**NOTE: If the above requirements are not met the processing of your application will be delayed.**

**If you have questions please call:**

**Karen Haston  
503-378-6049**