

## Items that historically have sold for \$100.00 or less:

- All Office Furniture
  - Including – Desks, Chairs, Tables, File Cabinets, Bookshelves, etc.
    - Even when sold as lots, these items do not make the \$100 threshold.
  - Especially broken furniture – these items will be either recycled or placed into our dumpster and fees will be charged.
  - **Exceptions:**
    - Some Conference Tables (depending on size and condition)
    - Fire Proof File Cabinets
- Misc. Office Supplies
  - Including – Binders, Inboxes, Office Supplies, File Folders, Hot Files, Fans, Heaters, Staplers (even electric ones), Paper Cutters, etc.
    - Even when sold as lots, these items do not make the \$100 threshold.
- Cubical Walls – Almost always. However, quantity and quality may make a significant difference. – If in question contact Surplus.
- Damaged or Non-working Power Tools
- Office equipment
  - Including Shredders, Letter openers, Postage Machines (never send in postage meters because they are the property of Pitney Bowes and must be returned to them).
- Appliances
  - Including Stoves, Microwaves, Washer and Dryers, Coffee Makers, etc.
  - Refrigerators and Freezers may be charged additional fees for proper disposal of DEQ regulated refrigerants - if necessary.
  - **Exceptions:**
    - Large appliances that are less than 4 years old
    - All commercial grade appliances.