



State Controller's Division

Statewide Accounting and Reporting Services

Semi-Annual Update

Period Ending December 31, 2009

Who are we?

The Statewide Accounting and Reporting Services (SARS) team compiles and publishes the State's audited Comprehensive Annual Financial Report (CAFR). To ensure the information reported in the CAFR is presented in accordance with "generally accepted accounting principles," SARS establishes statewide accounting policies that are published in the Oregon Accounting Manual and provides consulting and training services for agencies' fiscal staff.

The SARS unit also manages the Datamart. The Datamart contains accounting and financial data extracted from the state's central financial systems and is used by agencies for ad hoc reporting.

In addition to the CAFR, SARS coordinates the state's federally mandated reporting requirements, which include preparation of the Statewide Cost Allocation Plan, the Schedule of Expenditures of Federal Awards, the Federal Reporting Package, the Cash Management Improvement Act (CMIA) Treasury-State Agreement, and the CMIA Annual Report. Last, but not least, the SARS unit manages security access to the state's financial systems and administers the statewide travel card program and the statewide travel policy.

2009 SARS Statistics

- Number of years SARS has received the GFOA *Certificate of Achievement for Excellence in Financial Reporting*: **17 years**
- Number of training hours provided from July through December 2009 to agencies' fiscal staff: **218 hours**
- Percentage of agencies that earned the Gold Star Certificate for accurate and timely reporting for FY 2009: **94%**
- Number of agencies and component units reported in the FY 2009 CAFR: **89 agencies**
- Number of Datamart users: **701 users**
- Number of active travel card accounts: **1212 accounts**

CAFR Compilation

Preparing the Oregon Comprehensive Annual Financial Report (CAFR) is the single overriding performance objective of SARS and the primary focus of our activities for the latter half of each calendar year. We completed the FY 2009 CAFR by the statutory due date of December 31 with an unqualified audit opinion. In addition, we received the GFOA *Certificate of Achievement for*

Excellence in Financial Reporting for the FY 2008 CAFR, making it the seventeenth year in a row that SARS has achieved this award! These successes are the result of the collaborative efforts of state agencies, Audits Division, SFMS Operations and the SARS unit. The CAFR is an important document. It is required by federal and state law and is critical to the marketability of the state's bond issues.

Datamart

The SCD Datamart is a database of accounting data extracted from the Statewide Financial Management Application (SFMA) and payroll data from the Oregon State Payroll Application (OSPA) used to meet the ad-hoc reporting needs of state agencies. It provides agencies with the ability to create custom reports as needed. SARS has also developed a number of standard reports and placed them on the central Datamart Repository for statewide access. To enhance customer service, SARS recently created a separate Datamart e-mail inbox for user questions (datamart.support@state.or.us).

During the latter part of 2009, SARS developed various Datamart queries for gathering the expenditure data required by House Bill 2500. The first set of data has been posted to the Oregon Transparency website.

Currently, SARS is planning for the statewide migration from the legacy Brio/Hyperion query tool to Oracle's Enterprise Performance Management System 11.

Federal Compliance

SARS is responsible for several federally mandated reports and documents. To continue to be eligible to receive federal funding, it is important that Oregon comply with federal reporting requirements. During the last six months of calendar year 2009, SARS:

- Negotiated the final FY 2009 Statewide Cost Allocation Plan with the US Department of Health and Human Services, as required by OMB Circular A-87.
- Negotiated an amendment to the FY 2009 Statewide Cost Allocation Plan with regard to central service costs associated with the new reporting requirements of the American Recovery and Reinvestment Act.
- Proposed the FY 2010 Statewide Cost Allocation Plan.
- Completed the FY 2009 Cash Management Improvement Act annual report as required by 31 CFR 205 Final Rule. This report is submitted to the US Treasury Department.
- Completed FY 2009 US Census reporting required by the US Dept. of Commerce, Bureau of the Census.
- Submitted FY 2009 agency certifications of compliance with federal arbitrage regulations to Debt Management Division of the Office of the State Treasurer.

Agency Support

To ensure that agencies are knowledgeable about accounting and reporting standards, understand how the standards impact their agency, and put the standards into practice at the agency level, SARS provides specialized training.

During the second half of 2009, SARS completed the training on GASB Statement No. 49, *Accounting and Financial Reporting for Pollution Remediation Obligations*. This training was targeted to specific agencies and presented in small groups to allow ample opportunity for questions.

In August, SARS sponsored an audio conference for agencies that receive federal funding and distribute it to other entities. Determining whether the pass-through entity is a subrecipient or vendor is not always clearcut. The audio conference, which was well attended, provided guidance on making that determination.

SARS also arranged a visit from the US Treasury Department, Financial Management Services staff to make a presentation and answer agency questions about the Cash Management Improvement Act. Five agencies participated. We received positive feedback from all those involved.

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Department of Administrative Services

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